



**BANCHORY NURSERY**

**Supported To Achieve Real Success**



## Duty of Candour Report

All health and social care services in Scotland have a duty of candour. This is a legal requirement which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve for the future.

An important part of this duty is that we provide an annual report about the duty of candour in our services. This short report describes how Banchory Nursery has operated the duty of candour during the time between 1<sup>st</sup> of January 2020 and 31<sup>st</sup> of January 2021. We hope you find this report useful.

### About Banchory Nursery

Banchory Nursery provides day care for children aged 2-5 years old. We offer full day and half day provision. Children are offered a range of experiences to support their early development and have choice to learn indoors and outdoors.

### How many incidents happened to which the duty of candour applies?

In the year 2020/21, there has been **no incidents** to which the duty of candour was applied. See details below:

Type of unexpected or unintended incident	Number of times this happened
Someone has died	0
Someone has permanently less bodily, sensory, motor, physiologic or intellectual functions	0
Someone's treatment has increased because of harm	0

The structure of someone's body changes because of harm	0
Someone's life expectancy becomes shorter because of harm	0
Someone's sensory, motor or intellectual functions is impaired for 28 days or more	0
Someone experienced pain or psychological harm for 28 days or more	0
A person needed health treatment in order to prevent them dying	0
A person needed health treatment in order to prevent other injury	0

**To what extent did we follow the duty of candour procedure?**

No action was required

**Information about our policies and procedures**

Where something has happened that triggers the duty of candour, our staff report this to the EYSP who has responsibility for ensuring that the duty of candour procedure is followed. The EYSP records the incident and reports as necessary to the Care Inspectorate.

When an incident has happened, the EYSP and staff set up a learning review. This allows everyone involved to review what happened and identify changes for the future.

All new staff learn about the duty of candour at their induction. We know that serious mistakes can be distressing for staff as well as people who use care and their families. We have support available for our staff if they have been affected by a duty of candour incident.

Where parents or children are affected by the duty of candour, we have arrangements in place to provide support as necessary.

**What has changed as a result?**

No changes were required during this period.

## **Other Information**

The Duty of Candour has helped us remember that people who use care have the right to know when things go badly, as well as when they go well.

As required, we have submitted this report to the Care Inspectorate but in the spirit of openness, we have a copy available in the setting for parents to view as well as on the Banchory Primary School and Nursery website.

For more information about the duty of candour, please refer to our Banchory Nursery Duty of Candour Policy. This can be found on the Banchory Primary School and Nursery Website. A copy of the policy is also included within the Banchory Nursery Policy folder, located in the nursery welcome area.

If you would like more information about our nursery, please contact us using the following details:

Banchory Nursery - 01330 700373

Banchory Primary School - 01330 700370